

## Charnwood: Leicestershire Scout and Guide International Camp

<b>Role Description:</b>	Newspaper Setter
<b>Role Purpose:</b>	Put together content for the newspaper / website / social media
<b>Appointed By:</b>	Newspaper Editor / Media Team Leader
<b>Responsible to:</b>	Newspaper Editor
<b>Reporting to:</b>	Newspaper Editor
<b>Responsible for:</b>	Creation of the newspaper.
<b>Main Contacts:</b>	Media Team Photography/Video Team Participation Team Programme Team Health & Welfare Team

### Key Tasks:

- Produce a daily newspaper for the duration of the camp
- Ensure content adheres to Charnwood 2019 branding, aims and policies
- Encourage campers involvement with media including own content in media publications/website/social media
- Contribute to and implement the policies, aims and objectives of the event
- Any other job of a similar or related nature requested by the Camp Directors or CMT

### Skills: able to;

- Work to deadlines
- Communicator effectively with others both orally and in writing
- Adapt quickly to a wide range of situation
- Have a working knowledge of Scouting/Girlguiding photography & branding guidelines
- Manage their time effectively
- Proof reading and edit
- Interview people effectively
- Adapt writing style to a variety of situations
- Experience of industry standard graphic design software such as Adobe Illustrator

Including responsibility for the following **event** policy(s);

- All policies relating to the job role.